

CHEATING AND PLAGIARISM

POLICY

New Futures Training Policy makes provision for all students to have equal access to learning opportunities provided that students will engage in appropriate and expected behaviour which includes, but is not limited to:

- Behaving in an appropriate manner whilst present on VICSEG New Futures premises
- Treating fellow class members and staff with respect, courtesy and tolerance
- Treating fellow class members and staff equitably and free from all forms of unlawful discrimination and harassment, including sexual harassment.
- It is also implicit in this Code of Conduct that you, as a student:
- Do not attend class or any other activities relating to your training whilst under the influence of alcohol
- Do not attend class or any other activities relating to your training whilst under the influence of any prohibited drug
- Do not use, possess or supply any prohibited drug, substance or weapon whilst in attendance at VICSEG New Futures premises or any other premise that relates to your training.

If a student is found to be breaching any aspect of the Code of Conduct, disciplinary action will be undertaken at the discretion of Management who will determine whether the situation warrants a formal written warning and may potentially result in the student being suspended or expelled from their studies at New Futures Training.

If a student believes that they have been dealt with unfairly, they may lodge a grievance form under the Complaints and Appeals Procedure as outlined on the website.

RELEVANT STANDARDS, ACTS AND LEGISLATIONS:

- ✓ AQTF Standard 2

RELATED DOCUMENTS:

- ✓ Student Handbook